VILLAGE AT MASON CREEK TOWNHOME ASSOCIATION, INC. HOME IMPROVEMENT REQUEST

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowners planning improvements or changes to their deeded property (properties), including landscaping to submit a HOME IMPROVEMENT REQUEST. This request is reviewed by the Architectural Review Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property. Your samples, photos, brochures and/or drawings must be submitted with this application. If not, this request is automatically denied, and this application will be returned to you automatically.

** If requested by tenant, request will not be processed without owner's written approval **

Owner(s)Name:		
If Rental, Tenant(s)Name:		
Property Address:		
Email Address:		
Telephone/Day:	Evening:	Fax:
Note: The association utility easements, but or state governing bo	lding setbacks, building codes and o	compliance with restrictions regarding ther restrictions imposed by other local
changes.):	e or improvement request. (Attach	
		400
2. Who will perform the actual	work?	
3. The change or improvemen	t will be located where?	
Front of house Rear of house	Roof Side of he	omePatio

4.	Item - Paint/Stain*	Materials/Colors				
	– Lumber					
	- Brick					
	- Screen					
	- Fencing					
	Other					
*Attach a color sample from the color chart or a chip of the actual paint or stain. The request processed without proper samples.						
IN	DEMNITY AND	HOLD HARMLESS AGRE	EMENT			
Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, for damage to any property, arising out of in connection with the above referenced ACC request, including where such injuries, death or damages are caused by the association's sole negligence or the joint or concurrent negligence of the association and any other person or entity. I agree not to begin property changes or improvements until the ACC informs me of their approval.						
Sig	gnature of Homeo	wner Date	Start/Completion	Dates		
Please complete and return to: Magnolia Property Management 22214 Highland Knolls Drive Suite 100 Katy, TX. 77450 or fax to 281-599-0660 or email to lisa@magprop.com ************************************						
ARCHITECTURAL CONTROL COMMITTEE USE ONLY						
N/	AME:	DATE	ADDROVED	DENIED		
NA	ME:	DATE DATE	APPROVED [DENIED		
NA	ME:	DATE	APPROVED E	DENIED		
		,				
CC	OMMENTS:					
No.						