

West Hills Architecture Request Form

All construction plans for primary residential and or accessory dwellings must be submitted to and approved by the ACC **prior to commencement of any construction** for primary residential, accessory dwellings (barns, pens, sheds, shop, cottages, other buildings), and pools.

Construction of the Residential Dwelling must be completed within 18 months of beginning construction. The exterior of the Residential Dwelling must have a finished appearance within 6 months of beginning construction.

Below is the minimum construction information that must be submitted to the Architecture Control Committee (ACC) for review and approve requests. The ACC may need to request additional information not listed below to help facilitate the decision process.

Please submit this information to the ACC via the form on page 2.

Pre-construction Plans for Residential/Accessory Dwellings must include:

- Plot plan or survey showing location of improvement
- Front, Back, Left, Right Elevations
- Dimensions including Living and non-living square footage
- Exterior material composition of house/accessory dwelling
- Exterior Paint Colors, Roof Shingle Color/type
- Driveway type
- Site Drainage Plan
- Locations of well, septic system, propane tank, easements
- Depicts any planned accessory dwellings or pools

Construction Timeline including:

- Planned Construction begin date and end date
- Planned foundation pour date (Form Survey must be submitted prior to pour)
- Date to install culvert/end caps (w/in 10 days of foundation pour)
- Date to install rock top construction driveway (to protect culvert pipes during construction)

WEST HILLS ARCHITECTURAL REQUEST FORM

No work can commence without written approval. Complete this form and submit it to ACC.

Property Owner Name:

West Hills Street Address:

Phone Number:

Email address:

Mailing address if different from above:

The inclusion of an email address authorizes the Architectural Control Committee to use electronic email for official responses to

Description of Improvement:

ACC Recommendation:

Approved – Contingent upon the following criteria

Not Approved-Based on the following criteria:

ACC Member Signature:

Date ACC Signed: